

1. Name of the school with address : Vidya Mandir Senior Secondary School  
124, Royapettah High Road  
Mylapore, Chennai – 600004
- (i) Email : [vidyamandirchennai@gmail.com](mailto:vidyamandirchennai@gmail.com)  
(ii) Phone No. : 044-24981078/24980834  
(iii) Fax No. : 044-24981333
2. Year of establishment of school : 1956
3. Whether NOC from State/UT or recommendation of Embassy of India obtained? : NA
4. Is the school recognized, if yes by which authority? : CBSE – New Delhi
5. **Status of affiliation** : Permanent  
(i) Affiliation No. : 1930024  
(ii) Affiliation with the board since : LKG to V (since 1956)  
VI to X (since 1968)  
XI and XII (since 1973)  
(iii) Extension of affiliation upto : Permanent
6. Name of the Society Registered under Section 25 of the Company Act, 1956 : Vidya Mandir MLC School Society
- Period upto which Registration of Society is valid : Permanent
7. List of members of School Managing Committee with tenure and post held : Annexure I of this document
8. Name and Official address of the Correspondent : Mr. R V Rajagopalan  
Correspondent  
124, Royapettah High Road  
Mylapore, Chennai – 600004  
(i) E-mail : [vidyamandirchennai@gmail.com](mailto:vidyamandirchennai@gmail.com)  
(ii) Phone No. : 044-24981078/24980834  
(iii) Fax No. : 044-24981333
9. **Area of the school campus**  
(i) In Acres : 2.865 acres  
(ii) In sq. ft : 1,24,800 sq ft  
(iii) Built up area (sq. ft) : 80,000 sq ft

- (iv) Area of playground in sq. ft . : 40,000 sq ft
- (v) Other Facilities
- (i) Swimming Pool : NA
- (ii) Indoor Games : Chess, Carrom Board, Table Tennis
- (iii) Dance Rooms : ---
- (iv) Gymnasium : ---
- (v) Music Rooms : Yes
- (vi) Hostels : ---
- (vii) Health and Medical Check up: Yes

#### 10. Details of fee structure

		1st Term Fees	Miscell. Charge	2 <sup>nd</sup> Term Fees
(i)	Pre-Nursery	NA		
(ii)	LKG	20200	2845	15000
(iii)	UKG	20200	3155	15000
(iv)	Class 1 and 2	22400	2700	15000
(v)	Class 3, 4 and 5	22400	4300	15000
(vi)	Class 6, 7 and 8	24600	3900	15000
(vi)	Class 9 and 10	26800	4000	15000
(vi)	Class 11	28780	2400	15000
(vi)	Class 12	28780	2500	15000

#### 11. Transport Facility

- (i) Own buses : Nil
- (ii) Buses hired on contract basis : Nil
- (iii) Details of transport charges : NA

12. Particulars of Teaching Staff : Annexure II of this document

13. Details of salary being paid by the school to teaching staff/ non-teaching staff:

Designation	Scale of Pay	Grade Pay	% of DA	HRA	EPF Contribution
PGT	9300-34800	4800	125	1600	1800
TGT	9300-34800	4600	125	1600	1800
PART-TIME	Half of scale				
Counsellor	Rs.20000/-				
Administrative Staff	5200-20200	2800	125	680	1800
Non-Teaching Staff	4800-10000	1300	125	560	1800

#### 14. Mode of payment of salary

- (i) Name of the bank through which salary is drawing : Canara Bank Mylapore, Chennai - 600004
- (ii) Through single cheque : Yes

- transfer advice  
(iii) Individual cheque : NA  
(iv) Cash : NA

**15. Library Facilities**

- (i) Size of the library in sq ft : 5000 sq ft  
(ii) No. of periodicals : 4  
(iii) No. of dailies : 3  
(iv) No. of reference books : 1824  
(v) No. of magazines : 6  
(vi) Others : 23,230 (fiction, non-fiction/text books)

16. Name of the Grievance/ Redressal officer : Mrs. Shoba Raman  
Principal  
(i) E-mail : [vidyamandirchennai@gmail.com](mailto:vidyamandirchennai@gmail.com)  
(ii) Phone No. : 044-24981078/24980834  
(iii) Fax No. : 044-24981333

17. Members of Sexual Harassment Committee : Mrs. Shoba Raman (Principal)  
Mrs. Uma Balasubramanian  
Mr. Mohaan Ganesan

18. Section wise enrolment of school for the current session	Class	Section	Enrolment
	LKG	5	150
	UKG	5	150
	I	4	152
	II	4	152
	III	4	152
	IV	4	152
	V	4	152
	VI	4	153
	VII	4	152
	VIII	4	152
	IX	4	155
	X	4	150
	XI	4	155
	XII	4	147

19. Academic session period : April – March  
20. Vacation period : Half of April and May  
21. Admission period : March – April

## Annexure I

### Management Committee 2016 -17

<b>S.NO</b>	<b>NAME OF THE MEMBER</b>	<b>DESIGNATION</b>
1	MR.VIJI SANTHANAM	President
2	MR.V.SRIKANTH	Secretary
3	MR.C.V.KARTHIK NARAYAN	Member
4	MS.REVATHY SRIRAM	Member
5	MR.T.T.SRINATH	Member
6	MR.N.RAVI	Member
7	MR.P.RAGHUNANDAN	Member
8	MR.V J BHARATH	Member
9	MR.ARUN SARATHY	Member
10	DR.L.ALAGUSUNDARAM	Member
11	MR. V. K. RAMAN	Treasurer
12	MRS.BHAVANI RAGHUNANDAN	Member
13	Mr. R. SRINIVASAN	Member
14	Mr. T.T.SRINIVASA RAGHAVAN	Member

**Annexure II**  
**Teaching Staff 2016-17**

S.No	Name	Designation	Date of Birth	Date of app'tm'nt	Trained/ Untrained	Probation/ Confirmed
1	SHOBA RAMAN	PRINCIPAL	14-Dec-63	03-Jun-96	Trained	Confirmed
2	UMA BALASUBRAMANIAN	VICE PRINCIPAL - HIGH SCHOOL	28-Aug-56	01-Jun-92	Trained	Confirmed
3	S VIJAYA MEENAKSHI	MIDDLE SCHOOL IN CHARGE	19-Jan-67	14-Jun-90	Trained	Confirmed
4	SUDHA SURESH	VICE PRINCIPAL - PRIMARY	12-Sep-58	03-Jun-91	Trained	Confirmed
5	ANURADHA ANAND	PG Teacher	27-Feb-64	02-Jun-94	Trained	Confirmed
6	CHITRA B	PG Teacher	30-Jul-64	01-Jun-98	Trained	Confirmed
7	ELIZABETH GEORGE	PG Teacher	23-Feb-58	06-Jun-85	Trained	Confirmed
8	HARIFA BEGUM M S	PG Teacher	25-Feb-62	16-Jan-85	Trained	Confirmed
9	ISWARI MUTHUKUMAR	PG Teacher	14-Jun-67	03-Jun-96	Trained	Confirmed
10	JUNO THANGAKUMAR	PG Teacher	30-Jun-67	05-Jul-96	Trained	Confirmed
11	KAMALA RAJSHEKAR	PG Teacher	10-Jun-60	02-Jun-08	Trained	Confirmed
12	KANCHANMALA S H	PG Teacher	29-Jan-80	01-Jun-12	Trained	Confirmed
13	LAKSHMI MURALI	PG Teacher	01-Nov-68	01-Jun-12	Trained	Confirmed
14	LATHA R	PG Teacher	31-Dec-64	01-Jun-01	Trained	Confirmed
15	MEENAKSHI KUMAR	PG Teacher	28-May-63	02-Jun-94	Trained	Confirmed
16	NIRMALA DEVI	PG Teacher	23-Mar-71	01-Jun-92	Trained	Confirmed
17	PANNEERSELVAM G	PG Teacher	29-May-59	03-Jun-85	Trained	Confirmed
18	RESHMI NARAYAN	PG Teacher	13-Feb-76	01-Jun-07	Trained	Confirmed
19	SANTHI SATHIAPALAN	PG Teacher	22-May-67	01-Jun-03	Trained	Confirmed
20	SENGENI RAMESH S	PG Teacher	17-Oct-70	03-Jun-96	Trained	Confirmed
21	SOWMYA NARAYANAN	PG Teacher	18-May-75	02-Jun-15	Trained	Confirmed
22	VIMALA BALAJEE	PG Teacher	19-Feb-65	01-Jun-04	Trained	Confirmed
23	ANURADHA PRASAD	TG Teacher	27-May-67	01-Jun-07	Trained	Confirmed
24	BHUVANESWARI K	TG Teacher	03-Aug-72	02-Jun-94	Trained	Confirmed
25	BHUVANESWARI K S	TG Teacher	02-Jul-65	01-Jun-02	Trained	Confirmed
26	D VENKATA BHAGYALAKSHMI	TG Teacher	05-May-61	06-Jun-86	Trained	Confirmed
27	GEETHA R S	TG Teacher	29-Oct-71	02-Jun-97	Trained	Confirmed
28	GEETHALATHA SIRAM	TG Teacher	01-Jul-66	01-Jun-07	Trained	Confirmed

29	HARI KRIPA KANNAN	TG Teacher	19-Nov-62	01-Jun-98	Trained	Confirmed
30	JAYALAKSHMI V	TG Teacher	17-Jan-70	01-Jun-04	Trained	Confirmed
31	JEYADEVAN K K	TG Teacher	10-Feb-61	06-Jun-90	Trained	Confirmed
32	KALACHELVI R	TG Teacher	20-Aug-60	06-Jun-86	Trained	Confirmed
33	NARMADHA RAMESH	TG Teacher	08-Jan-63	06-Jun-86	Trained	Confirmed
34	RAJALAKSHMI R	TG Teacher	15-Nov-60	01-Jun-09	Trained	Confirmed
35	SHARADA T	TG Teacher	29-May-62	01-Jun-98	Trained	Confirmed
36	SIVARAMAKRISHNAN C K	TG Teacher	04-Mar-74	07-Dec-95	Trained	Confirmed
37	SOWMYA RAMACHANDRAN	TG Teacher	19-Jul-71	01-Jun-12	Trained	Confirmed
38	SUBHAPRADHA	TG Teacher	24-Mar-66	01-Jun-06	Trained	Confirmed
39	SUDARSANA NATHAN	TG Teacher	14-Sep-67	15-Jun-88	Trained	Confirmed
40	USHA RAMAKRISHNAN V	TG Teacher	24-Apr-66	01-Jun-02	Trained	Confirmed
41	VEDAVALLI MURALI	TG Teacher	23-May-65	01-Jun-00	Trained	Confirmed
42	VEENA DEVI M	TG Teacher	01-Aug-67	01-Jun-13	Trained	Confirmed
43	VIJAYASRI SARATH	TG Teacher	10-Oct-62	03-Jun-96	Trained	Confirmed
44	VISWANATHAN V	TG Teacher	02-Mar-71	01-Jun-93	Trained	Confirmed
45	ANITHA MANI	Mid.Scl Tchr	30-May-80	03-Jun-14	Trained	Confirmed
46	NITHYA RAMESH	Mid.Scl Tchr	27-Jul-74	01-Jun-13	Untrained	Confirmed
47	SARASWATHI SUBRAMANIAN	Mid.Scl Tchr	10-Jun-56	17-Oct-94	Trained	Confirmed
48	SARASWATI PRADEEP	Mid.Scl Tchr	05-Apr-82	02-Jun-15	Trained	Confirmed
49	SUBASHREE K	Mid.Scl Tchr	29-Jan-74	02-Jun-15	Untrained	Confirmed
50	SUSILA SAMPATH KUMAR	Mid.Scl Tchr	23-Oct-67	01-Jun-16	Trained	Confirmed
51	MOHAAN GANESAN	PHYSICAL DIRECTOR	03-Apr-60	08-Jun-94	Trained	Confirmed
52	PUSHPALATHA T	PT TEACHER	15-May-66	01-Aug-94	Trained	Confirmed
53	SUDHA VENKATACHARI	Librarian	01-May-67	01-Jun-09	Trained	Confirmed
54	ANANDHI SRIDHAR	Sec. Gr.Tchr	08-Jul-66	02-Jun-08	Trained	Confirmed
55	APARNA RANGARAJAN	Sec. Gr.Tchr	16-Dec-78	01-Jun-13	Trained	Confirmed
56	CHARULATHA KUMAR	Sec. Gr.Tchr	16-Jun-74	10-Nov-10	Trained	Confirmed
57	CHITRA VIVEKANANDAN	Sec. Gr.Tchr	13-May-72	02-Jun-08	Trained	Confirmed
58	J SATHYA	Sec. Gr.Tchr	27-Mar-85	01-Jun-09	Trained	Confirmed
59	JYOTHSNA NATRAJ	Sec. Gr.Tchr	27-Nov-75	01-Jun-04	Trained	Confirmed
60	JYOTI ARUN KUMAR	Sec. Gr.Tchr	16-Jul-76	03-Jun-14	Trained	Confirmed

61	MRIDULA PANDEY	Sec. Gr.Tchr	14-Jan-80	01-Jun-09	Trained	Confirmed
62	NIRMALA D	Sec. Gr.Tchr	18-Aug-85	02-Jul-12	Trained	Confirmed
63	PREETHI GUNTUR	Sec. Gr.Tchr	12-Feb-80	01-Jun-13	Trained	Confirmed
64	RADHA K	Sec. Gr.Tchr	06-Jun-73	01-Jun-12	Trained	Confirmed
65	RAJESHWARI MOHUN	Sec. Gr.Tchr	30-Sep-62	01-Jun-01	Trained	Confirmed
66	REKHA RAMESH	Sec. Gr.Tchr	23-Dec-74	01-Jun-12	Trained	Confirmed
67	REVATHI S	Sec. Gr.Tchr	30-Mar-87	02-Jun-15	Trained	Confirmed
68	SANGEETHA S	Sec. Gr.Tchr	16-Oct-74	01-Jun-03	Trained	Confirmed
69	SHANMUGA VADIVU	Sec. Gr.Tchr	21-Mar-72	01-Jun-09	Trained	Confirmed
70	SHEELA SRIDHAR	Sec. Gr.Tchr	07-Mar-69	01-Oct-06	Trained	Confirmed
71	SHOBANA VIDYASAGAR	Sec. Gr.Tchr	30-May-69	01-Jun-99	Trained	Confirmed
72	SHYAMALA SRIVATSAN	Sec. Gr.Tchr	25-May-66	02-Jun-94	Trained	Confirmed
73	SRIPRIYA S	Sec. Gr.Tchr	05-Aug-67	01-Jun-03	Trained	Confirmed
74	SUNDARI K	PT TEACHER	05-Nov-76	01-Jun-07	Trained	Confirmed
75	THAMARAI ARASU	Sec. Gr.Tchr	21-Oct-76	01-Jun-05	Trained	Confirmed
76	THENDRAL V	Sec. Gr.Tchr	23-May-76	06-Jun-16	Trained	Probation
77	UMA RAMGANESH	Sec. Gr.Tchr	08-May-63	01-Jun-95	Trained	Confirmed
78	UMA VARADHARAJAN	Sec. Gr.Tchr	06-Jun-64	02-Jun-97	Trained	Confirmed
79	VANATHI V	Sec. Gr.Tchr	25-Jun-67	10-Oct-07	Trained	Confirmed
80	VEENA RAMASWAMY	Sec. Gr.Tchr	08-Sep-70	01-Jun-10	Trained	Confirmed
81	VIJI ARAVIND	Sec. Gr.Tchr	25-Jan-72	02-Jun-08	Trained	Confirmed
82	VASUDA RAO	Arts Teacher	11-Apr-69	01-Jun-98	Trained	Confirmed
83	NARENDRAN D J	Music Tchr	21-Mar-76	01-Jun-11	Trained	Confirmed
84	ANUPAMA NARASIMHAN	Librarian-Primary	25-Oct-78	03-Jun-14	Untrained	Confirmed
85	ALAMELU KRISHNAN	KG-in-charge	26-Apr-63	02-Jun-94	Trained	Confirmed
86	ANANDY S	KGTeacher	23-May-65	02-Aug-99	Trained	Confirmed
87	DEEPA B	KGTeacher	12-Dec-75	15-Jun-16	Trained	Probation
88	DURGA NARAYANAN	KGTeacher	17-Feb-70	01-Jun-98	Trained	Confirmed
89	GEETHA BALAKRISHNAN	KGTeacher	11-Apr-59	01-Jun-93	Trained	Confirmed
90	MALA SEKAR	KGTeacher	21-Apr-71	06-Jun-16	Trained	Probation
91	RAMA RAMANUJAM	KGTeacher	08-Jul-59	13-Jun-94	Trained	Confirmed
92	SANTHANA NANDINI L	KGTeacher	01-Jul-78	15-Jun-16	Trained	Probation

93	SHEELA MURALI	KGTeacher	02-Oct-61	01-Jun-01	Trained	Confirmed
94	SHUBHA SUBRAMANIAN	KGTeacher	08-Jun-67	01-Jun-02	Trained	Confirmed
95	SRILAKSHMI M	KG Teacher	4-May-78	01-Jul-15	Trained	Confirmed
96	SUCHARITHA RANGARAJAN	KGTeacher	18-Apr-68	01-Aug-01	Trained	Confirmed

### **Non -Teaching Staff 2016-17**

S.No	Name	Designation	Date of Birth	Date of app'tm'nt	Probation/ Confirmed
1	VENKATESA PERUMAL S	ACCOUNTS-IN-CHARGE	14-Oct-59	08-May-86	Confirmed
2	SRIDHAR J	ADMIN-IN-CHARGE	20-May-63	01-Sep-87	Confirmed
3	GOVINDARAJAN M	ASSISTANT	01-Oct-72	09-Jul-93	Confirmed
4	LATHA RAJA	JR. ASSISTANT	19-May-68	17-Jul-06	Confirmed
5	UMA MAHESWARI J	JR. ASSISTANT	21-Nov-70	01-Jun-11	Confirmed
6	RAVI SANKAR S	JR. ASSISTANT (CASHIER)	06-May-67	02-Jul-13	Confirmed
7	JAYARAMAN M	OFFICE ASSISTANT	15-Oct-66	01-Aug-85	Confirmed
8	RAVISHANKAR V	GROUND INSTRUCTOR	08-Apr-66	06-Jun-86	Confirmed
9	HARISHANKAR N	OFFICE ASSISTANT	07-Jan-71	09-Jun-86	Confirmed
10	SUNDARAVADIVELU A	OFFICE ASSISTANT	23-Jul-72	02-Jul-92	Confirmed
11	GANESH D	LAB ASSISTANT	03-Jul-69	01-Feb-94	Confirmed
12	RAJESHWARI H	AYAH	17-Jun-64	16-Jun-94	Confirmed
13	VENKATESAN P	LAB ASSISTANT	20-Jul-76	01-Jun-97	Confirmed
14	VEERA RAGHU M	OFFICE ASSISTANT	19-Apr-63	10-Jun-98	Confirmed
15	VIJAYALAKSHMI R	AYAH	20-Dec-74	01-Jun-01	Confirmed
16	GNANASAMBANDAN R	LIBRARY ASSISTANT	31-Mar-80	01-Jun-05	Confirmed
17	SWAMINATHAN G	OFFICE ASSISTANT	10-Nov-67	01-Aug-07	Confirmed
18	THILAKAVATHY K	AYAH	20-Jun-75	10-Nov-10	Confirmed
19	VINOTH KUMAR S	LAB ASSISTANT	11-May-86	01-Jun-09	Confirmed
20	KALPANA K	AYAH	03-Feb-84	01-Jun-09	Confirmed
21	GANDHIMATHI C	AYAH	02-Oct-75	01-Jun-09	Confirmed
22	MALLIGA G	AYAH	01-Jul-74	01-Jun-10	Confirmed
23	VISALAKSHI A	AYAH	15-Oct-60	01-Jun-11	Confirmed
24	BALASUBRAMANIAN T	OFFICE ASSISTANT	02-May-90	01-Jun-11	Confirmed



25	SRINIVASA RAO	OFFICE ASSISTANT	14-Feb-74	01-Jun-12	Confirmed
26	MOHANA SUNDARAM	LAB ASSISTANT	02-Apr-86	02-Jun-14	Confirmed